

Hopkins County Clerk
Fee Schedule
Effective: September 1, 1999
County Court & County Court at Law

RECORDING FEES	REAL PROPERTY RECORDS
First page (\$3.00 Rec. + \$5.00 CCRMF + \$1.00 CHS)	\$9.00
Each Additional Page, or part of a page, on which there are visible marks of any kind a fee of	\$2.00
Each Attachment of Rider	\$2.00
Each Additional name TO BE INDEXED in excess of Five (5) Names	\$0.25
Any Instrument to be recorded in Two Different Records	Double Filing Fee

At the end of each page of each instrument, please leave 2” for our file mark or an additional \$2.00 will be charged.

*However many pages received / we file (back of forms to end of documents)

Specifications for Legal Papers for Filing and for Recording

Each legal paper offered or presented to a county clerk and county recorder for filing or recording other than fees authorized otherwise, should meet the requirements as follows:

Must have a signature and proper acknowledgement

(Prop. Code Sec. 12.013)

Instruments that do not require a notarization:

Veterans Land Board

Documents Signed by Mayor & City Secretary

Notice of Lis Pendens

Documents from IRS – Certificate of Seized Property

State & Federal Tax Liens

A/J's issued by the Court – if issued by Attorney, must be notarized.

- (1) a page is defined as one side of a sheet of paper, no more than 8 ½ inches wide and 14 inches long, sufficient weight and substance that printing or typing or handwriting hereon will not smear or “bleed through” and the paper shall be suitable otherwise for reproducing from it a readable record by photocopy, photo static or micro graphic process or processes used in the offices of the county clerk.
- (2) A clearly identifying heading similar to the headings on most commercially supplied printed forms shall be placed at the tip of the first page to identify the type or kind of legal paper.
- (3) Printing, typing and handwriting shall be clearly legible.
- (4) Names shall be legibly typed or printed immediately under each signature.

- (5) All Photostats, photocopies and other types of reproductions shall have black printing, typing, or handwriting on a white background, commonly known as positive prints.
- (6) Riders and attachments shall not be larger than the size of the page as defined in this article. Not more than one rider or attachment shall be included in or attached to a page. THE FILING FEE or recording fee for each page or a legal paper which is offered or presented for filing or for recording to a county clerk or county recorder and which fails to meet the requirements for, or which is deficient in one or more of the items specified above, shall be equal to twice the regular filing or recording fee provided by statute for that page.
- (7) When a page of legal paper has more rider's attachments than one, the filing fee or recording fee for attachment in excess of one is twice their regular filing fee or recording fee provided by state.
- (8) When a page of a legal paper has one or more riders or attachments larger than the size of a page as defined in statute that filing fee or recording fee for oversized attachment is twice the regular fee or recording fee provided by statute for the attachment.
- (9) The printed matter in a type not smaller than eight pint type.

Property code 11.003 A deed or other conveyance conveying an interest in real property, if executed after December 31, 1981, shall contain a mailing address of each grantee appearing on the document or in a separate instrument signed by a grantor or grantee and attached to the document. Failure to include the address does not invalidate the conveyance. Any deed not containing the mailing address of each grantee may be filed for record only **After the payment of a Penalty Filing Fee. Penalty is Grater of (1) Twice the statutory filing fee or (2) the Sum of \$25.00 (this is in addition to the regular filing fee)**

****WHEN RE-FILMING FOR CORRECTION – IF CERTIFIED COPY IS USED AND ATTACHMENTS ARE ON BACK OF CERTIFIED COPY, ATTACHMENTS MUST HAVE LIVE SIGNATURES PROPER ACKNOWLEDGEMENT (NOTARIZATION) BEFORE CONSIDERED A RECORDABLE DOCUMENT.**

No Charges: VA's copies of D/C (obtained through Bet. Service Office) N/C
 US Naturalization & Immigrations copy of someone's criminal history N/C
 Honorable Discharge – DD214 (Filing or copies) N/C

Returned Check Charges (Sec. 118.0215) \$25.00

Contract of Sale; Needs to have all signatures notarized

Notice of Trustee Sale \$ 8.00

**See Attachment

Abstract of Judgment \$11.00

Issuance of Abstract of Judgment \$ 5.00

Assumed Name Certificate (\$3.00 Rec. + \$5.00 CCRMF + \$1.00 CHS) \$ 9.00
 (this cost includes the first signature and address only, any additional
 \$0.50 per signature)

Assumed Name Abandonment (this included, the indexing of two names) \$ 9.00

Birth Certificates EVERYBODY PAYS, NO EXCEPTIONS \$11.00

Death Certificates \$ 9.00

VERIFICATION ON FORM B/C & D/C U/COPY \$ 5.00

Cattle Brand Each Location (\$5.00 CC + \$5.00 CCRMF + \$1.00 CHS) \$11.00

Horse Brand (same as cattle brand)

Federal Tax Lien (\$10.00 Rec. + \$5.00 CCRMF + \$1.00 CHS) \$16.00
 Copies \$1.50 per page

Release of Federal Tax Lien (same breakdown as above) \$16.00

State Tax Lien (\$3.00 Rec. + \$5.00 CCRMF + \$1.00 CHS) \$ 9.00

Release of State Tax Lien (same breakdown as above) \$ 9.00

UTILITY SECURITY INSTRUMENT, NAME CHANGE OR MERGER \$31.00

Hospital Lien (\$5.00 Rec. + \$5.00 CCRMF + \$1.00 CHS) \$11.00

Release of hospital Lien (Same breakdown as above) \$11.00

Marriage License (take copy of ID to attach to application) \$36.00
 (UNDERAGE APPLICANT'S PARENT WHO HAS CUSTODY MUST HAVE A
 CERTIFIED COPY OF DIVORCE DECREE)

Informal Marriage License \$31.00

Certified Copy of Marriage License \$ 6.00

Going Out of Business Sale (\$20.00 CC + \$5.00 CCRMF + \$1.00 CHS) \$26.00

Public Weighers Bond (\$5.00 Rec. + \$5.00 CCRMF + \$1.00 CHS) \$11.00

Plats (\$10.00 Rec. + \$5.00 CCRMF + \$1.00 CHS) \$16.00

Recording a Plat with Extra Pages - \$5.00 per page extra (\$5.00 goes in REC)

Certified Copy (ccopy) \$10.00 (extra pages \$2.00 each)

Uncertified Copy (Ucopy) \$ 50.00 (extra pages \$2.00 each)

CAN NOT RECORD UNPROBATED WILL

CAN RECORD AFFIDAVIT WITH AN UNPROBATED WILL ATTACHED AS EXHIBIT

Will Filed For Safekeeping (\$5.00 CC + \$5.00 CCRMF + \$1.00 CHS) \$11.00

UCC FEE LIST – (uniform commercial code)
Effective September 1, 1999

FILING IN FINANCING STATEMENT RECORDS:

UCC-1 Form – Standard \$16.00 Plus \$5.00 per additional debtor
Nonstandard \$31.00 UCC-1 & UCC-3 with attachments \$31.00
UCC-3 Form – Standard \$16.00 DO NOT CHARGE ADDITIONAL \$5.00
Nonstandard \$31.00 UNLESS CHANGING OR ADDING A DEBTOR

FILING IN REAL PROPERTY RECORDS:

UCC-1 Form – Standard \$19.00 Plus \$5.00 per additional debtor UCC-1
Nonstandard \$34.00 & UCC-3 attachments \$34.00 plus \$2.00
each additional page
UCC-3 Form – Standard \$19.00 DO CHARGE ADDITIONAL \$5.00 PER
Nonstandard \$34.00 DEBTOR ON UCC-3

STANDARD FORMS:

Standard UCC-1 Form:
BEGINNING JANUARY 1, 1997, THE NATIONAL FINANCING
STATEMENT (FORM UCC-1)(TRANS)(REV 12/18/95) **EXCLUSIVE
STANDARD FORM**

ADDENDUM...TEXAS ADOPTED THE NATIONAL FINANCING
STATEMENT ADDENDUM (FORM UCCC-1 AD)(TRANS)(REV 12/18/95).
WHICH MAY BE SUPPLIED AS A STANDARD FORM ATTACHMENT.
OTHER THAN ADDITIONAL DEBTOR'S NAMES, A FILER MAY
ATTACH ANY NUMBER OF STANDARD ADDENDUM FORMS TO THE
NATIONAL FINANCING STATEMENT WITHOUT INCURRING A NON
STANDARD FILING FEE.

Nonstandard UCC-1

USE ANY OTHER FORMS OR ATTACHING ADDITIONAL PAGE TO
THE PRESCRIBED FORM.

UCC-3 & UCC-11 (1996, 1992 & 1990) FORMS: As a reminder, the National
UCC Financing Statement Amendment (Form UCC-3)(TRANS)(Rev. 11/18/98),
National Financing Statement Amendment Addendum (Form UCC-
3ad)(TRANS)(Rec. 11/18/99), and National Information Request (Form
UCC11)(TRANS)(TEXAS)(Rev. 02/08/99) forms have been adopted as Texas
standard forms beginning June 1, 1999. Beginning January 1, 2000, the
previously prescribed forms will be considered nonstandard forms.

Request for Information (search) or copies:

UCC-1 Form – Standard	\$10.00
Nonstandard	\$25.00 Per debtor on form

***Copies of UCC's \$ 1.50 a page not less than \$5.00 per debtor

***Number of <u>Pages</u>	<u>Fee</u>
1,2 or 3	\$5.00
4	\$6.00
5	\$7.50
6	\$9.00 etc.

State Tax Lien	\$10.00	Only one debtor per form
Federal Tax Lien	\$ 5.00	\$10.00 per debtor plus \$5.00 for each
Abstract of Judgment	\$ 5.00	additional Lien Search of same

requested at same time