

TESTING AND REPORTING RECORD

This testing and reporting record **shall** be completed and dated after each inspection. A copy **shall** be retained by the Maintenance Company or Homeowner performing the inspection. A copy of the inspection **shall** be sent to the Permitting Authority within **14 days** of inspection. If a Maintenance Company performed the inspection, a copy **shall** be sent to the system owner.

1. Required frequency of maintenance check and tests – every 4 months.

a. Actual date of test: _____

2. System inspection:

a. Property address: _____

b. Permit number: _____

c. Person performing inspection: _____

d. Signature and license number if app.: _____

e. Company name if applicable: _____

f. Company address: _____

g. Company telephone: _____

3. Inspected item	Operational	Inoperative
a. Aerators	_____	_____
b. Filters	_____	_____
c. Irrigation pumps	_____	_____
d. Recirculation pumps	_____	_____
e. Disinfection device	_____	_____
f. Chlorine supply	_____	_____
g. Electrical circuits	_____	_____
h. Distribution system	_____	_____
i. Sprayfield vegetation	_____	_____
j. Other as noted	_____	_____

4. Repairs to system (list all repairs). _____

5. Access ports secured after maintenance and inspection completed. Yes _____ NO _____
If not explain: _____

6. Test: Cl lvl in pump tank; _____, method used; _____. Sludge lvl in pump tank. _____” All other test list on back.