

## HOPKINS COUNTY ENVIRONMENTAL QUALITY

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### HOW TO OBTAIN A HCEQ PERMIT FOR AN ON-SITE SEWAGE FACILITY

**Minimum** lot size: **1 acre usable property**. Contact HCEQ office concerning lots that do not meet above criteria, but were platted prior to November 2013.

**Irregular** and/or **undersized lots**, substantial **variances** to the “**Construction Standards**”, unconventional design, or innovative systems you must submit **Appropriate** supporting documents.

- ❑ Obtain an **Application** and all related documents from Hopkins County Environmental Quality (HCEQ).
- ❑ Have a **Site Evaluation** (site and soil classification) performed by a **Site Evaluator, Registered Sanitarian or Professional Engineer**.
- ❑ Submit the **Fee** and one original copy (in property owner’s name) of each of the following: **Application, Site Evaluation Results, Technical Information Sheet, Complete Design of System** and **Acknowledgement of OSSF Maintenance and Management Practices** of water conservation measures along with any additional or supporting documents to HCEQ for review.
- ❑ **Application** and **Plans** will be reviewed by HCEQ.
- ❑ Upon approval, **Authorization** will be issued to begin construction.
- ❑ Begin construction\*. An **Inspection** of the installation is required **Before** covering of the system. Contact our office at least **1 Working Day** in advance to arrange an inspection.
- ❑ After a successful inspection, a **Notice of Approval** will be issued to the owner.

**FEES: SINGLE FAMILY \$360.00**

**COMMERCIAL/INSTITUTIONAL/MULTI-FAMILY \$500.00**

**\*If a person other than the property/system owner does construction, that person must hold a valid Texas Installer Certificate of Registration**